



1. The table below gives the correct answer for each multiple-choice question in this test across version 1. All 4 versions have the same order of questions, hence this can be used for other versions too.

2. If you are evaluating these questions on paper, please award the student 1 mark for choosing the right option for each question.

Q.No	Correct Answers - Version 1
1	D
2	D
3	D
4	B
5	C
6	B
7	D
8	C
9	D
10	B
11	D
12	B
13	A
14	D
15	C
16	A
17	D
18	C
19	D
20	B
21	B
22	D
23	D
24	B
25	B



Q.No	What to look for	Marks
26	<u>Content</u> ◆ Presents a clear main idea and well-developed supporting points and writes a minimum of five sentences [0.50 marks] ◆ Uses appropriate vocabulary that is relevant to the context and fulfils the word count requirement [0.50 marks] <i>Award the full allotted marks for each criteria that meets the stated expectations. Award half of the allotted marks for each criteria that needs improvement. Award 0 marks for each criteria that does not meet the stated expectations.</i>	1
	<u>Organisation</u> ◆ Presents sentences that have a clear progression and avoids inconsistencies and deviations from the main idea <i>Award the full allotted marks for each criteria that meets the stated expectations. Award half of the allotted marks for each criteria that needs improvement. Award 0 marks for each criteria that does not meet the stated expectations.</i>	0.5
	<u>Language Mechanics</u> ◆ Uses correct grammar, spelling and other language mechanics <i>Award the full allotted marks if there are only one or two minor errors. Award half of the allotted marks if there is one major error. Award 0 marks if there is more than one major error.</i>	0.5
27	<u>Content</u> ◆ Expresses the intent of the letter with a strong sense of purpose [0.50 marks] ◆ Matches the brief given [0.50 marks] ◆ Uses a formal tone [0.50 marks] ◆ Uses appropriate vocabulary that is relevant to the context [0.50 marks] <i>Award the full allotted marks for each criteria that meets the stated expectations. Award half of the allotted marks for each criteria that needs improvement. Award 0 marks for each criteria that does not meet the stated expectations.</i>	2



Q.No	What to look for	Marks
	<u>Organisation</u> ♦ Includes all components of a formal letter (date, sender and receiver addresses, subject line, opening and closing salutations) and presents a smooth transition of ideas. <i>Award the full allotted marks for each criteria that meets the stated expectations. Award half of the allotted marks for each criteria that needs improvement. Award 0 marks for each criteria that does not meet the stated expectations.</i>	0.5
	<u>Language Mechanics</u> ♦ Uses correct grammar, spelling and other language mechanics <i>Award the full allotted marks if there are only one or two minor errors. Award half of the allotted marks if there is one major error. Award 0 marks if there is more than one major error.</i>	0.5

End of Questions in Paper